Classification: UNCLASSIFIED

## Jicky's,

# "How to schedule & conduct a Live Event on Microsoft

Teams



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### Jicky's Live Event session

The maximum audience size of Teams live event is 10,000 attendees.

For more details about Teams Live Event, please refer to <a href="https://docs.microsoft.com/en-">https://docs.microsoft.com/en-</a>

us/microsoftteams/teams-live-events/plan-for-teams-

live-events



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### Jicky's Live Event session

There is no specific limit on the number of external participants. You can have up to 10 presenters and producers in a live event at a time.

Since 2019, I've conducted over 100+ Live Events-I'll teach you how.



Email me at the link below for how to format all of the above & the schedule for next class.

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### Jicky's Live Event session

Note: Up to 1,000 invitees can now join a Teams meeting and interact by using chat, audio, and video. Invitees can also join a meeting that already has 1,000 participants (up to 10,000) as view-only attendees.



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